

# Rental



**Realist Auto-filled Fields:** Acres/Lot Sq. Ft., Legal Desc, Tax \$, Tax Year, School Dist, Street #, Street Direction, Unit, City, Zip, Zip4, Year Built

The Realist county assessor/tax record information is provided in the Matrix system. Information should be independently verified for accuracy.

Legend: **Required field** Conditionally required

## AGENT

**Listing Agent Name:** \_\_\_\_\_ **Co-Listing Agent Name:** \_\_\_\_\_

## ADDRESS

**County:** \_\_\_ El Paso \_\_\_ Teller \_\_\_ Chaffee \_\_\_ Custer \_\_\_ Douglas \_\_\_ Elbert \_\_\_ Fremont \_\_\_ Lincoln \_\_\_ Other \_\_\_ Park \_\_\_ Pueblo

**Schedule Number:** \_\_\_\_\_

**Street Number:** \_\_\_\_\_ **Street Direction:** \_\_\_ N \_\_\_ E \_\_\_ S \_\_\_ W

**Street Name:** \_\_\_\_\_

**Street Type:**  
\_\_\_ Street \_\_\_ Avenue \_\_\_ Road \_\_\_ Alley \_\_\_ Blvd. \_\_\_ Circle \_\_\_ Court \_\_\_ Cove \_\_\_ Drive \_\_\_ Grove  
\_\_\_ Heights \_\_\_ Highway \_\_\_ Lane \_\_\_ Loop \_\_\_ Park \_\_\_ Parkway \_\_\_ Path \_\_\_ Place \_\_\_ Plaza \_\_\_ Point  
\_\_\_ Square \_\_\_ Terrace \_\_\_ Trail \_\_\_ View \_\_\_ Way \_\_\_ Not Applicable

**Unit Number:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** Colorado **Zip Code:** \_\_\_\_\_ **Zip 4:** \_\_\_\_\_

**Subarea:** \_\_\_\_\_

**Directions:** (255 characters)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Legal Description:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**School District:** \_\_\_\_\_ **Grade School:** \_\_\_\_\_

**Middle School:** \_\_\_\_\_ **High School:** \_\_\_\_\_

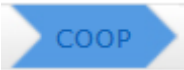
**Lot Size Type:** \_\_\_ Acres \_\_\_ SqFt: **Lot Size:** \_\_\_\_\_ (The System will calculate the other value display both on the reports)

**Year Built:** \_\_\_\_\_

**Is a Lead-based Paint Disclosure required for this listing?** \_\_\_ Yes \_\_\_ No

**Zoning Type:** \_\_\_\_\_

**Zone Entity:**  
\_\_\_ Alma \_\_\_ Arriba \_\_\_ Brookside \_\_\_ Buena Vista \_\_\_ Calhan \_\_\_ Canon City  
\_\_\_ Castle Rock \_\_\_ Chaffee County \_\_\_ Coal Creek \_\_\_ Colorado Springs \_\_\_ Cripple Creek \_\_\_ Custer  
\_\_\_ Douglas County \_\_\_ El Paso County \_\_\_ Elbert County \_\_\_ Elizabeth \_\_\_ Fairplay \_\_\_ Florence  
\_\_\_ Fountain \_\_\_ Fremont \_\_\_ Genoa \_\_\_ Green Mtn Falls \_\_\_ Hugo \_\_\_ Kiowa  
\_\_\_ Larkspur \_\_\_ Limon \_\_\_ Lincoln County \_\_\_ Lone Tree \_\_\_ Manitou Springs \_\_\_ Monument  
\_\_\_ Not Available \_\_\_ Palmer Lake \_\_\_ Park County \_\_\_ Parker \_\_\_ Poncha Springs \_\_\_ Pueblo  
\_\_\_ Ramah \_\_\_ Rockvale \_\_\_ Salida \_\_\_ Silver Cliff \_\_\_ Simla \_\_\_ Teller County  
\_\_\_ Victor \_\_\_ Westcliffe \_\_\_ Williamsburg \_\_\_ Woodland Park



If Display on VOW is set to No, then Electronic Advertising, Display Address on Internet, Display w/Public Com, and Display w/Public Auto Val will all be set to No on submission of the listing.

Display Listing on VOW: \_\_\_ Yes \_\_\_ No

Electronic Advertising: \_\_\_ Yes \_\_\_ No

Display Address on Internet: \_\_\_ Yes \_\_\_ No

Display w/ Public Comments/Blog: \_\_\_ Yes \_\_\_ No

Display w/ Public Auto Valuation: \_\_\_ Yes \_\_\_ No

Type of Listing Agreement:

\_\_\_ Exclusive Right to Sell-Lease-Exchange \_\_\_ Exclusive Right to Sell-Lease-Exchange-Named Prospect Exempt \_\_\_ Exclusive Agency

Service Level: \_\_\_ Full Service \_\_\_ Limited Service Variable Rate Commission: \_\_\_ Yes \_\_\_ No

Coop Trans Broker: \_\_\_ \$ \_\_\_ % \_\_\_ None TB Comp Amount: \_\_\_\_\_

Coop Buyer Agent: \_\_\_ \$ \_\_\_ % \_\_\_ None BA Comp Amount: \_\_\_\_\_

Commission Fee Explanation: \_\_\_\_\_

Key:

\_\_\_ Call Manager \_\_\_ Key at Listing Office \_\_\_ Key on Site \_\_\_ Other Box \_\_\_ RSC Infrared Lock Box \_\_\_ None \_\_\_ See Show/Agent Remarks

Occupied: \_\_\_ Yes \_\_\_ No

After Hours Call: \_\_\_\_\_

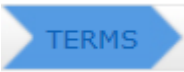
Appointment Contact: \_\_\_\_\_

Showing Instructions:

\_\_\_ 24 Hour Notice \_\_\_ Appointment Only \_\_\_ Call Manager \_\_\_ Lister Present \_\_\_ Restricted Hours \_\_\_ Other \_\_\_ See Show/Agent Remarks

Photo Required: \_\_\_ I agree to submit a compliant primary photo within 7 days

Agent/Showing Remarks: (528 characters) \_\_\_\_\_



Monthly Rent: \$ \_\_\_\_\_

Listing Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Notices:

\_\_\_ Affordable Housing Subsidy Avail. \_\_\_ Broker Owned \_\_\_ Government Owned \_\_\_ Not Applicable \_\_\_ Section 8 Inquiries Accepted \_\_\_ See Show/Agent Remarks

Application Procedure: \_\_\_\_\_

Restrictions: \_\_\_ No Marijuana Growing or Production \_\_\_ No Smoking \_\_\_ See Show/Agent Remarks

**Lease Required:** \_\_\_Yes \_\_\_No    **Lease Term Minimum Months:** \_\_\_\_\_    **Lease Term Maximum Months:** \_\_\_\_\_

**Possession Date:** \_\_\_\_\_    **Security Deposit:** \$ \_\_\_\_\_

**Security Deposit Remarks:** \_\_\_\_\_

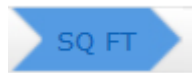
**Pets Allowed:** \_\_\_Yes \_\_\_No    **Pet Number:** \_\_\_\_\_    **Pet Weight Limit:** \_\_\_\_\_

**Pet Type:** \_\_\_Bird \_\_\_Cat \_\_\_Chicken \_\_\_Dog \_\_\_Fish \_\_\_Horse \_\_\_Reptile \_\_\_Other

**Pet Comments:** \_\_\_\_\_

**Pet Deposit:** \$ \_\_\_\_\_

**Pet Deposit Comments:** \_\_\_\_\_



**Property Type:** \_\_\_Apartment \_\_\_Condo \_\_\_Duplex \_\_\_Fourplex \_\_\_Mobile Home \_\_\_Patio Home  
\_\_\_Single Family \_\_\_Townhouse \_\_\_Tri-Plex Unit

**Floor Plan:** LEVELS: Upper; Main; Lower; Basement (Refer to the House Measuring Guidelines on the RSC Links page)

\_\_\_1.5 Story (U,M,B)    \_\_\_2 Story (U,M,B)    \_\_\_3 Story (U,M,B)    \_\_\_4 Levels (U,M,L,B) (or Tri-Level with bsmt)

\_\_\_5 Levels or More (U,M,L,B)    \_\_\_Bi-level (U,L)    \_\_\_Raised Ranch (M,L)    \_\_\_Ranch (M,B)    \_\_\_Tri-Level (U,M,L)

**Unit Description:**

\_\_\_Basement Unit \_\_\_Detached \_\_\_End Unit \_\_\_Fourth Floor or Above \_\_\_Front Unit \_\_\_Ground Floor

\_\_\_Inside Unit \_\_\_Rear Unit \_\_\_Second Floor \_\_\_Third Floor

**Basement/Foundation:**

\_\_\_Crawl Space \_\_\_Full Basement \_\_\_Garden Level \_\_\_Not Applicable \_\_\_Partial Basement

\_\_\_Post and Pier \_\_\_Slab \_\_\_Tied-down Mobile \_\_\_Walk-out \_\_\_Other

**Square Feet Source:**

\_\_\_Appraisal \_\_\_Assessor Records \_\_\_Builder Marketing Material \_\_\_Building Plans \_\_\_Owner Measured

\_\_\_Plat Map \_\_\_Realtor Measured \_\_\_Vendor Public Record

**Upper Sq. Feet:** \_\_\_\_\_    **Main Sq. Feet:** \_\_\_\_\_    **Above Grade Sq. Feet:** \_\_\_\_\_

**Lower Sq. Feet:** \_\_\_\_\_    **% Lower Finished:** \_\_\_\_\_

**Basement Sq. Feet:** \_\_\_\_\_    **% Basement Finished:** \_\_\_\_\_

**Structure:**

\_\_\_Adobe \_\_\_Concrete \_\_\_Concrete Block \_\_\_Double Wide \_\_\_Foam \_\_\_Framed on Lot

\_\_\_HUD Standard Mfg. \_\_\_Log \_\_\_Metal Frame \_\_\_Single Wide \_\_\_Stone \_\_\_Straw

\_\_\_Tire \_\_\_Triple Wide or More \_\_\_UBC/IBC/IRC Standard Modular \_\_\_Wood Frame

\_\_\_Other \_\_\_See Prop Desc Remarks

**Siding:** \_\_\_Alum/Vinyl/Steel \_\_\_Brick \_\_\_Cedar \_\_\_Log \_\_\_Masonite Type \_\_\_Shingle \_\_\_Stone

\_\_\_Stucco \_\_\_Wood \_\_\_Other \_\_\_See Prop Desc Remarks

**Window Type:** \_\_\_Aluminum \_\_\_Fiberglass \_\_\_Steel \_\_\_Storm Window \_\_\_Vinyl \_\_\_Wood

**Garage/Parking Spaces:** \_\_\_\_\_    **Garage Remotes:** \_\_\_\_\_

**Garage/Parking Type:** \_\_\_Assigned \_\_\_Attached \_\_\_Available \_\_\_Carport \_\_\_Detached \_\_\_Tandem \_\_\_None

**Garage Amenities:**

\_\_\_220V \_\_\_Drive Through \_\_\_Even with Main Level \_\_\_Garage Door Opener \_\_\_Heated \_\_\_Oversized

\_\_\_RV Garage \_\_\_Workshop \_\_\_None \_\_\_Other \_\_\_See Prop Desc. Remarks

**Out Buildings:**

\_\_\_Barn \_\_\_Dog Run \_\_\_Gazebo \_\_\_Greenhouse \_\_\_Guest House \_\_\_Loafing Shed

\_\_\_Shop \_\_\_Stable & Stalls \_\_\_Storage Shed \_\_\_Other \_\_\_See Prop Desc, Remarks

**Patio/Deck Length:** \_\_\_\_\_    **Patio/Deck Width:** \_\_\_\_\_

**Patio/Deck Description:**

\_\_\_Composite \_\_\_Concrete \_\_\_Covered \_\_\_Enclosed \_\_\_Wood Deck \_\_\_None \_\_\_Other \_\_\_See Prop Desc Remarks

**LOT/UTILITIES**

**Complex Name:** \_\_\_\_\_

**Landscaped:** \_\_\_All \_\_\_Front \_\_\_Rear \_\_\_None

**Alley:** \_\_\_Gravel \_\_\_Paved \_\_\_None \_\_\_Other

**Lot Location:** \_\_\_Hiking Trail \_\_\_Near Fire Station \_\_\_Near Hospital \_\_\_Near Park \_\_\_Near Schools \_\_\_Near Shopping Center

**Complex Amenities:**

\_\_\_Club House      \_\_\_Computer Lab      \_\_\_Exercise Room      \_\_\_Gated Community      \_\_\_Green Areas      \_\_\_Lake/Pond  
 \_\_\_Landscape Maint.      \_\_\_Playground      \_\_\_Pool      \_\_\_Private Security      \_\_\_Qual as a 55+ Comm  
 \_\_\_Racquetball      \_\_\_Recreation Room      \_\_\_RV Storage      \_\_\_Sauna      \_\_\_Spa  
 \_\_\_Tennis      \_\_\_None      \_\_\_See Prop Desc Remarks

**Community Features:**

\_\_\_Club House      \_\_\_Community Center      \_\_\_Dining      \_\_\_Dog Park      \_\_\_Fitness Center  
 \_\_\_Garden Area      \_\_\_Gated Community      \_\_\_Golf Course      \_\_\_Hiking or Biking Trails      \_\_\_Hotel/Resort  
 \_\_\_Lake/Pond      \_\_\_Parks or Open Space      \_\_\_Playground Area      \_\_\_Pool      \_\_\_Shops  
 \_\_\_Spa      \_\_\_Tennis      \_\_\_See Prop Desc Remarks

**Fence:** \_\_\_All \_\_\_Community \_\_\_Front \_\_\_Rear \_\_\_None \_\_\_Other \_\_\_See Prop Desc Remarks

**Lot Description:**

\_\_\_360-degree View      \_\_\_Backs to City/County/State/National OS      \_\_\_Backs to Golf Course  
 \_\_\_Backs to Open Space (OS)      \_\_\_Borders BLM      \_\_\_Borders National Forest      \_\_\_City View      \_\_\_Corner  
 \_\_\_Cul-de-sac      \_\_\_Flag Lot      \_\_\_Foothill      \_\_\_Golf Course View      \_\_\_Hillside  
 \_\_\_Lake/Stream      \_\_\_Level      \_\_\_Meadow      \_\_\_Mountain View      \_\_\_Rural  
 \_\_\_Sloping      \_\_\_Spring/Pond/Lake      \_\_\_Stream/Creek      \_\_\_Trees/Woods      \_\_\_View of Pikes Peak  
 \_\_\_View of Rock Formations      \_\_\_See Prop Desc Remarks

**Street Description:**

\_\_\_City/Town Road      \_\_\_County Road      \_\_\_Driveway      \_\_\_Easement      \_\_\_Gravel      \_\_\_Highway  
 \_\_\_Maint. Agreement      \_\_\_Paved      \_\_\_Private Road      \_\_\_None      \_\_\_Other      \_\_\_See Prop Desc Remarks

**Existing Utilities:** \_\_\_Cable \_\_\_Electricity \_\_\_Natural Gas \_\_\_Propane \_\_\_Solar

**Existing Water:** \_\_\_Association/District \_\_\_Cistern \_\_\_Municipal \_\_\_Well

**Sanitation:** \_\_\_Septic \_\_\_Sewer

**ROOMS**

Select the Room Type, enter the Room Width, Room Length and Room Level. Select the amenities from the appropriate Room Amenities list.

Ex: If there are three bedrooms, select Bedroom three times and enter the information for each bedroom. Dimensions are not required but if entered, they will appear on the reports. The order of rooms is not important.

<b>ROOM TYPES:</b>	<b>Room Type</b>	<b>Room Width</b>	<b>Room Length</b>	<b>Room Level</b>
Bathroom (Full)	1. _____			
Bathroom (3/4)	2. _____			
Bathroom (1/2)	3. _____			
Bathroom (5 pc)	4. _____			
Bedroom	5. _____			
Master Bedroom	6. _____			
Dining Room	7. _____			
Family Room	8. _____			
Kitchen	9. _____			
Laundry Space	10. _____			
Living Room	11. _____			
Office				
Other Room				
<b>ROOM LEVELS:</b>				
Upper				
Main				
Lower				
Basement				
Maximum of 30 Rooms				

**AMENITIES:**

**Bedroom or Master Bedroom:**

\_\_\_ Bath Adjoins \_\_\_ Carpet \_\_\_ Ceramic Tile \_\_\_ Dressing Area \_\_\_ Fireplace \_\_\_ Sitting Area \_\_\_ Walk-in Closet  
\_\_\_ Walk-out \_\_\_ Wood

**Dining Room:**

\_\_\_ Bay Window \_\_\_ Breakfast Bar \_\_\_ Carpet \_\_\_ Ceramic Tile \_\_\_ Dining Area  
\_\_\_ Eating Space Nook \_\_\_ Family Room Kitchen \_\_\_ Fireplace \_\_\_ Formal \_\_\_ French Doors  
\_\_\_ KIT/DR Combo \_\_\_ LR/DR Combo \_\_\_ Nook \_\_\_ Other \_\_\_ Separate Dining  
\_\_\_ Walk-out \_\_\_ Wood \_\_\_ See Remarks

**Family Room:**

\_\_\_ Bookcases \_\_\_ Built-ins \_\_\_ Carpet \_\_\_ Ceramic Tile \_\_\_ Entertainment Center \_\_\_ Fireplace  
\_\_\_ French Doors \_\_\_ Other \_\_\_ Walk-out \_\_\_ Wet Bar \_\_\_ Wood \_\_\_ See Remarks

**Kitchen:**

\_\_\_ Carpet \_\_\_ Ceramic Tile \_\_\_ Counter Bar \_\_\_ Counter Top-Solid Surface \_\_\_ Counter Top-Stone  
\_\_\_ Counter Top-Tile \_\_\_ Eat In/Country \_\_\_ Galley \_\_\_ Gourmet \_\_\_ Island  
\_\_\_ Walk-out \_\_\_ Wood

**Laundry Space:**

\_\_\_ Door to garage \_\_\_ Electric Hook-up \_\_\_ Gas Hook-up \_\_\_ Sink \_\_\_ Window

**Living Room:**

\_\_\_ Bookcases \_\_\_ Built-ins \_\_\_ Carpet \_\_\_ Ceramic Tile \_\_\_ Fireplace \_\_\_ Formal \_\_\_ Great Room  
\_\_\_ Other \_\_\_ Walk-out \_\_\_ Wet Bar \_\_\_ Wood \_\_\_ See Remarks

**Office:**

\_\_\_ Bookcases \_\_\_ Built-ins \_\_\_ Carpet \_\_\_ Fireplace \_\_\_ Closet \_\_\_ Skylight \_\_\_ Wood \_\_\_ See Remarks

**Other Room:**

\_\_\_ 2<sup>nd</sup> Dining Room \_\_\_ 2<sup>nd</sup> Family Room \_\_\_ 2<sup>nd</sup> Kitchen \_\_\_ 2<sup>nd</sup> Living Room \_\_\_ Loft  
\_\_\_ Media/Home Theater Room \_\_\_ Storage \_\_\_ See Remarks

**BATH & BED Information to be entered:**

**Main Level Bedroom:** \_\_\_ Yes \_\_\_ No

**Master Bath Amenities:**

\_\_\_ Bidet \_\_\_ Carpet \_\_\_ Ceramic Tile \_\_\_ Double Vanity \_\_\_ Fireplace \_\_\_ Free-standing Shower  
\_\_\_ Jetted Tub \_\_\_ Skylight \_\_\_ Tub \_\_\_ Tub/Shower \_\_\_ Wood

**Bathroom Rough-ins:** \_\_\_\_\_

**FEATURES**

**Rent Includes:**

\_\_\_ Air Conditioning \_\_\_ Cable \_\_\_ Common Utilities \_\_\_ Electricity \_\_\_ Exercise Facilities  
\_\_\_ Exterior Maint. \_\_\_ Furnished \_\_\_ Gas \_\_\_ Lawn Maintenance \_\_\_ Pool Fees \_\_\_ Security  
\_\_\_ Sewer \_\_\_ Snow Removal \_\_\_ Water \_\_\_ None \_\_\_ Other

**Appliances:**

\_\_\_ 220v in Kitchen \_\_\_ Countertop System \_\_\_ Dishwasher \_\_\_ Disposal \_\_\_ Double Oven  
\_\_\_ Downdraft Range \_\_\_ Dryer \_\_\_ Gas Grill \_\_\_ Gas in Kitchen \_\_\_ Hot Tap Dispenser  
\_\_\_ Kitchen Vent Fan \_\_\_ Microwave Oven \_\_\_ Oven \_\_\_ Range/Oven(Gas/Elec) \_\_\_ Range Top (Gas/Elec)  
\_\_\_ Refrigerator \_\_\_ Self Cleaning Oven \_\_\_ Trash Compactor \_\_\_ Washer \_\_\_ Other

**Heat/Air:**

\_\_\_ Attic Fan \_\_\_ Baseboard \_\_\_ Ceiling Fan \_\_\_ Central Air \_\_\_ Coal \_\_\_ Electric  
\_\_\_ Evaporative \_\_\_ Forced Air \_\_\_ Gravity \_\_\_ Heat Pump \_\_\_ Hot Water \_\_\_ Natural Gas  
\_\_\_ None \_\_\_ Oil \_\_\_ Other \_\_\_ Propane \_\_\_ Radiant Heat \_\_\_ Solar Active  
\_\_\_ Solar Passive \_\_\_ Wall \_\_\_ Wood \_\_\_ See Prop Desc Remarks

**Fireplaces:**

\_\_\_ Basement \_\_\_ Coal \_\_\_ Electric \_\_\_ Four \_\_\_ Free-standing \_\_\_ Gas \_\_\_ Heatilator \_\_\_ Insert  
\_\_\_ Lower \_\_\_ Main \_\_\_ Masonry \_\_\_ One \_\_\_ Pellet \_\_\_ Stove \_\_\_ Three \_\_\_ Two  
\_\_\_ Upper \_\_\_ Wood \_\_\_ None \_\_\_ See Prop Desc Remarks

**Entry:**

Carpet  Ceramic Tile  Closet  Covered  Double Doors  Natural Stone  Tile  
 Vinyl/Linoleum  Wood  Other

**Floors:**

Carpet  Ceramic Tile  Natural Stone  Parquet  Tile  Vinyl/Linoleum  Wood  Wood Laminate  Other

**Laundry Facilities:**

Basement  Coin  Common  Electric Hook-up  Garage  Gas Hook-up  Lower  Main  Upper  None

**Misc. Interior Features:**

6-panel Doors  9Ft + Ceilings  Beamed Ceilings  Crown Molding  French Doors  Great Room  
 Skylight(s)  Vaulted Ceilings  Other  See Prop Desc Remarks

**Handicap Access:**

Bathroom Access  Elevator  Hand Rails  Kitchen Access  
 Ramp Access  Stairs to back entrance  Stairs to front entrance  Stairs to garage  
 Wheelchair Access  Wide Doors  Other  See Prop Desc Remarks

**Rented Equipment:**

Propane Tank  Satellite Dish  Security System  Water Softener  See Show/Agent Remarks

**Misc. Items:**

Attic Storage  Auto Sprinkler System  Breakfast Bar  Central Vacuum  
 Dry Bar  Electric Gate  High Speed Internet Avail  HOA Required \$  
 HOA Voluntary \$  Home Theatre  Home Warranty  Horses (Zoned)  
 Horses (Zoned for 2 or more)  Horses (Zoned for only 1)  Hot Tub/Spa  Humidifier  
 Intercom  Kitchen Pantry  Laundry Chute  Manned Gate  
 Manual Sprinkler System  Pool  Radon System  RV Parking  
 Sauna  Secondary Suite w/in home  Security System  Sump Pump  
 Tennis Court  Water Softener  Wet Bar  Window Coverings  
 Workshop  Other  See Prop Desc Remarks

**Property Description Remarks:** (528 characters). Upper and lower case letters accepted. HTML not allowed. Use only to describe the physical attributes of the property. Do NOT include ANY contact, showing, financial or date information.

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**Supplemental Property Description Remarks:** (1275 characters) The rules for Property Description Remarks also apply to Supplemental Property Description Remarks.

You can add up to **36** photos to each listing while it is incomplete or after it is active.

If you add the photos while the listing is incomplete, when it is submitted as Active, it will be in the MLS with the photos already on it.

If you add the photos after the listing has been submitted as Active, the listing will be in the MLS without photos but as soon as you add the photos, the listing will display those photos.